



East Side Alano Club of Madison Inc.
Board of Directors Meeting
March 10, 2021

Minutes

Present: Ron McK., Dave N., Louise B., Sandy A., Kathy B., Chris B., John P., Adria P.

Guests: Patrick S.

- I. Following an opening prayer, Ron called the meeting to order at 6:30 p.m. and welcomed all in attendance. He then requested we take the agenda item of "Hybrid Meetings" out of order and following Patrick's presentation, suspend rules of order to discuss this subject. John moved to take agenda item "Hybrid Meetings" out of order and suspend rules of order to discuss this subject. Seconded by Kathy. Motion Carried unanimously.
- II. Patrick S.
 - A. The current router enabling internet connections has been causing problems with the Wi-Fi at the clubhouse. Therefore, Patrick was authorized by Ron and Dave, to replace the router.
 - B. Following meetings and field trips with Ron and Dave, Patrick presented the results of his analysis into the feasibility of installing equipment to facilitate a standardized, efficient means of providing hybrid meetings. Hybrid meetings defined as those which include individuals attending in person and on-line. Currently, hybrid meetings in the club are using personal laptops, microphones, and on-line addresses.
 - C. Patrick advised the Board of the various equipment components needed and the range of costs involved. He answered questions asked by the Board members. Ron commented that he has a list of projected costs for all components needed. He added that the club house has received an anonymous donation to purchase some of the equipment.

Louise moved we proceed to launch the plan to add hybrid meetings for those groups who are interested and to request donations to cover the estimated cost of \$1,600. Dave seconded and the motion carried unanimously. Patrick was thanked for his service and presentation. He will work to install equipment and train an appointed Board member on the operation of the equipment.

Changes to the Agenda: None

III. Treasurer's Report: Louise

- A. Louise stated she had discovered errors in the financial reports, because of difficulties with the software. The reports will be corrected, sent to the Board for approval, and then sent to the membership.
- B. Louise commented that the balance in the club checking account was increasing and advised that she would shift funds into the savings account to take advantage of interest paid.

IV. Secretary's Report: Sandy

- A. Minutes from 02/10/2021 were accepted as presented.
- B. Two points from the Statistical Information report were highlighted. First, just under 50% of the membership have not paid their dues since the first of 2021, which could result in suspension of their membership. Second, meeting attendance is increasing, and we are now attempting to track on-line attendance. Both of these points require reaching out to the membership, which we shall do through the Northport News and specific emails to the meeting leaders.

V. Building and Grounds: Dave

- A. There will be a new drop box installed in the Maple Room for 7th Tradition collections, dues payments and donations. The new drop box is larger and more secure than the previous installation.
- B. All vendors with whom we do business have been contacted so that they will be set to deliver needed supplies when the club re-opens.

VI. Old Business:

- A. Memorial Plaques: Chris reported that she ordered and received three plaques for Judy W., Joe R., and Sue F. All of which have been installed on the memorial board.
- B. Newcomer Brochure: Chris reported that she and Adria had discussed changes to update the brochure. However, since there will be many more changes in the near future, they will wait to update this brochure.
- C. The Information Bulletin Boards, in the hallway outside of the Maple Room have been captioned by an anonymous person. Ron noted that when a Board member has been tasked with a particular project, it is not acceptable for an anonymous individual to disregard that assignment and complete the job him or herself.
- D. Ron reviewed the Technology/Communications document which delineates specific responsibilities for each board member and club member. Louise pointed out necessary corrections that need to be made on the Contacts for the ESAC website and Facebook page. Referred to Sandy.
- E. Sandy noted that she and Chris will be responsible for updating the ESAC website and Facebook page.

VII. New Business:

- A. Dave reported that he and Adria will share "head caretaker" responsibilities and have discussed various possibilities to increase open hours at the club. Primarily, the open hours will result in the MARVELous Café being open and Caretakers selling coffee, water, and pop from the Café. At this time there will not be snack items offered until attendance in the club increases. Discussion ensued regarding the pros and cons of opening the MARVELous Café and reinstating Caretaker hours. Kathy moved that the process of increasing open hours, opening the kitchen to sell coffee, etc. and utilizing Caretakers be continued. Seconded by John. Motion carried with seven in favor and Louise, who asked to be named, dissenting.

VIII. Meeting moved to Executive Session.

IX. Meeting resumed to open session.

- A. A former club member, who had been sanctioned and banned from the club in 2020, asked to be reinstated. After discussion, Sandy moved that the individual be reinstated as a club member with no restrictions. Seconded by John. Motion Carried with seven in favor and one abstention.

- X. Louise moved to adjourn the meeting. Seconded by John. Motion carried. The next monthly meeting of the Board of Directors will be held April 14, 2021.

Meeting adjourned 8:58 p.m.

Minutes Respectfully Submitted By: Sandy Adams, Secretary